

## INVITATION TO BID

The City of Vidor (“City”) is requesting a bid from qualified bidders for the information technologies managed service provider contract for the City. Generally, the services to be performed under this contract pertain to servicing the computer and network systems and individual computers of the City, recommending, and assisting with new hardware, maintaining backups of our digital information, updating our virus protection and security, and assisting with updates or changes to our software applications and email. Upon award of the contract, the winning bidder must complete a Certificate of Interested Parties, Form 1295.

Bid packets (with the above information) may be picked up at Vidor City Hall, 1395 North Main, Vidor, Texas or on our website at [www.cityofvidor.com](http://www.cityofvidor.com). Interested bidders should contact the City’s Finance Director, Katrina Jones, at (409)769-5473, ext. 134, or [kjones@cityofvidor.com](mailto:kjones@cityofvidor.com) with any questions.

**Sealed bids** will be received until **3:00 p.m. on June 22, 2023**, at Vidor City Hall, 1395 North Main Street, Vidor, Texas. Any bids received after the closing time will be returned unopened. Immediately following the closing time, the bids will be publicly opened and read aloud. Following a review by the selection committee, a recommendation of a bid that is in the best interest of the City of Vidor will be presented to the City Council for approval at the regularly scheduled Council meeting on **July 13 2023, at 7:00 p.m.**