



## City of Vidor

1395 North Main Street  
Vidor, Texas 77662

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### **REQUEST FOR PROPOSALS for MASTER CONSULTING AGREEMENT for ENGINEERING SERVICES**

The City of Vidor is seeking to enter into a master consulting agreement for engineering services with a State-registered engineer. The following is an outline applicable to the submittal of all proposals.

I. **Scope of Work** – The master consulting agreement will encompass a variety of tasks and relatively small projects as required by a home-rule municipality. These include:

- Review of preliminary and final commercial development plans regarding site civil design,
- Review of major and minor plats for residential and commercial development,
- Review of sub-division construction plans,
- Development, bidding, and construction assistance for street rehabilitation projects,
- Development of drainage plans,
- Bridge inspections,
- All other basic services as required.

(Note: This agreement will not include any projects for which the City of Vidor is legally obligated to advertise and solicit proposals for engineering services.)

II. **Statement of Qualifications** - A competent engineering firm, registered to practice in the State of Texas that has had experience in the following areas:

- Commercial and residential construction
- Street rehabilitation
- Drainage
- Projects located in this general region of the State
- Other pertinent areas

As a part of your proposal, please include a list of past clients, especially municipal and/or public entities, as well as the resumes of all engineers who will or may be assigned to work with the City of Vidor should you be awarded the master consulting agreement.

Also, please include a copy of your current certificate of insurance for professional liability.

**III. Evaluation Criteria** – Each proposal received will be evaluated and ranked according to the following criteria:

Criteria	Maximum Points
Experience	45
Work Performance	35
Capacity to Perform	15
Affirmative Action	<u>5</u>
Total	100

**IV. Deadline for Submission – 4:00 p.m. on March 5, 2021.**

Please submit three (3) copies of your proposal to: City of Vidor  
Attn: Master Consulting Agreement  
1395 North Main Street  
Vidor, Texas 77662

Please note that in accordance with House Bill 1295, contracts between a business entity and a governmental entity, including a municipality, on or after January 1, 2016, require the business entity to submit a disclosure of interested parties if the contract (a) requires an action or vote by the governing body before the contract may be signed, or (b) the contract has a value of at least \$1 million. The disclosure must be on a form prescribed by the Texas Ethics Commission and the governmental entity must, not later than 30 days after receiving a disclosure, submit a copy to the Texas Ethics Commission.